

Meeting Agenda & Minutes		
Project:	<p style="text-align: center;">E-SPONDER</p> <p style="text-align: center;"><i>A holistic approach towards the development of the first responder of the future</i></p>	
Contract:	Number: 242411	
	Start: 01.07.2010 End: 30.06.2014	
Thematic Priority:	FP7- SEC-2009.4.2.1: First Responder of the future	

7th E-SPONDER Meeting

Modena (Italy), Feb. 7th – 9th, 2012

Consortium:	<p>EXODUS A.E. (EXO)</p> <p>University of Modena and Reggio Emilia (UNIMORE)</p> <p>Crisiplan BV (CPLAN)</p> <p>PROSYST Software GmbH (PROS)</p> <p>Immersion S.A. (IMM)</p> <p>Rose Vision (ROSE)</p> <p>Telcordia Poland Sp. z o.o. (TARC-PL)</p> <p>Centre Suisse d'Electronique et de Microtechnique SA (CSEM)</p> <p>SMARTEX srl (SMTX)</p> <p>Technische Univesität Dresden (TUD)</p> <p>YellowMap (YMAP)</p> <p>PANOU S.A. (PANOU)</p> <p>Telcordia Taiwan (TARC-TW)</p> <p>Institute for Information Industry (III)</p> <p>Centre d'Essais et de Recherche de l'Entente (CEREN)</p>
-------------	---

Meeting:	<p>Venue:</p> <p>Tel.: +39 059 2056568</p> <p>Address: via Vignolese, 905 41125 Modena</p> <p>Date: Feb 07-09, 2012</p> <p>map</p>
-----------------	--

1. Agenda

Day 1 (Tuesday, Feb. 7th):

Taking advantage the consortium gathering Day 1 will start with WP6 workshop where only partners contributing to WP6 will participate (morning sessions). The plenary meeting is scheduled to start in the afternoon. The main objective of the afternoon session is for all partners to obtain a clear view of the project status and achievements of the past period and have a clear identification of the objectives of the project for the forthcoming period. Then focus will pass to the “Dissemination and Exploitation” activities of the project and the organization of the project activities for the forthcoming period. Subsequently, colleagues from CPLAN and EPLFM will provide insight about the organization of the project’s Field Tests a discussion required by technical partners so that to proceed with the development of the so-called project demonstrator.

Time	Agenda Item	Moderator	Participants
...- 9:00	<i>Arrivals & Greetings (for WP6 Workshop participants)...</i>		
9:00 – 10:45	WP6 Workshop (Agenda will be defined by WP6 Leader)	ROSE	EXO, CPLAN, PROS, ROSE, TARC-PL, EPLFM
10:45 – 11:00	<i>Coffee Break</i>		
11:00 – 12:45	WP6 Workshop (Agenda will be defined by WP6 Leader)	ROSE	EXO, CPLAN, PROS, ROSE, TARC-PL, EPLFM
12:45 – 14:00	<i>Lunch break (Arrivals for rest consortium colleagues)</i>		
14:00 – 14:30	Meeting Organization <ul style="list-style-type: none"> • Introduction • Agenda/Objectives/Targets of the meeting • Project Status in M20 	EXO	All

	<ul style="list-style-type: none"> • Achievements of the Nov '11– Jan '12 period • Schedule for forthcoming Feb – Apr' 12 period • Next Project Meeting planning 		
14:30 – 15:45	Field Test Organization <ul style="list-style-type: none"> • Description of Field Tests in Practical terms • Features (distances, participants) • Constraints • Implications to the E-SPONDER Demonstrator • Q&A 	CPLAN & EPLFM	All
15:45 – 16:00	<i>Coffee Break (could move at 16:15 – 16:30)</i>		
16:00 – 16:30	Field Test Organization Session (cont.) <ul style="list-style-type: none"> • Q&A 	CPLAN & EPLFM	All
16:30 – 17:15	Presentation of ergonomic trial results from Users <ul style="list-style-type: none"> • Discussion of what should/can be improved 	SMTX	All
17:15 – 18:00	3D Crisis View <ul style="list-style-type: none"> • Features and Constraints to take into account • Hardware for MEOC and EOC • Q&A 	IMM	All
18:30	End of Day 1		

Day 2 (Wednesday, Feb 8th):

The second day will start with discussions for the E-SPONDER Demonstrator (i.e. actually the complete list of software and hardware components of the system). Afterwards focus will pass to discussions about the work performed into various active WPs. The day will close with parallel session focusing mainly to the backend system (MEOC and EOC).

<i>Time</i>	<i>Agenda Item</i>	<i>Moderator</i>	<i>Participants</i>
... – 09:00	<i>Arrival</i>		
9:00 – 11:00	WP10: MEOC Development <ul style="list-style-type: none"> • D10.1: ToC and Agreement Contributions Plan • MEOC Equipment & Purchase Responsibilities • Implications of Field Tests Features to MEOC 	ROSE	All
11:00 – 11:15	<i>Coffee Break</i>		
11:15 – 12:45	WP11: EOC Development E-SPONDER Demonstrator ?? Demo Sessions Who is demonstrating What? Software Mocks	EXO YMAP IMM TARC-PL	All
12:45 – 14:00	<i>Lunch Break</i>		
14:00 – 14:20	WP5 <ul style="list-style-type: none"> • Status • Achievements • Objectives of the Forthcoming Period • Deliverables 	ROSE	All

<i>Time</i>	Agenda Item	Moderator	Participants
14:20 – 14:40	WP6 <ul style="list-style-type: none"> • Status • Achievements • Objectives of the Forthcoming Period • Deliverables 	ROSE	All
14:40 – 16:00	WP8 & WP9: FRU Development and Validation <ul style="list-style-type: none"> • Status/Achievements • Objectives of the Forthcoming Period • FRU Device Selection (WiMAX issue) • Y2 FRU Demonstrator Features • FRU Validation Process • D9.1 (M22), D8.2 (M24) 	CSEM	All
16:00 – 16:15	<i>Coffee Break</i>		
16:15 – 17:30	Parallel Technical Sessions		
	WP10 & WP11: MEOC Equipment & Telecommunications Infrastructure <ul style="list-style-type: none"> • WiMAX Issue • MEOC Equipment Topology 	PAN	EXO, UNIMORE, TARC-PL, CSEM, PAN, CPLAN, EPLFM
	WP10 & WP11: MEOC/EOC Software Platform <ul style="list-style-type: none"> • OPTIMIZER • E-SPONDER Services • Data Fusion • OSGi Core Services • Crisis View 	EXO	ROSE, PROS, YMAP, CPLAN
17:30 – 18:00	Plenary: Recap of Day 2	EXO	All
18:30	End of Day 2		

Day 3 (Thursday, Feb. 09th):

The last day of the meeting will start with technical parallel sessions for the FRU components, namely for the software, the hardware and the communications parts of the FRU. The meeting will close with a final recap session where the results of the meeting will be summarized and the list of action points for the forthcoming period will be confirmed.

Time	Agenda Item	Moderator	Participants
...– 09:00	<i>Arrival</i>		
9:00 – 10:00	WP3: Dissemination & Exploitation	EPLFM	All
	<ul style="list-style-type: none"> • Dissemination: <ul style="list-style-type: none"> ○ Workshop organization ○ Joint paper preparation ○ Poster & Brochure or other dissemination means/material Presentation and Preparation (Printing) 	EPLFM	All
	<ul style="list-style-type: none"> • Exploitation: <ul style="list-style-type: none"> ○ Market Analysis ○ Exploitation plan preparation 	EPLFM PROS	All
10:00 – 10:10	<i>Quick Break</i>		
10:10 – 11:15	Technical Parallel Sessions		
	WP8: FRU Hardware <ul style="list-style-type: none"> • Biomed sensor B position has to be discussed and finalized • Smartphone battery extension options • Wiring concept – finalization • Gas sensor (still open) • LPS status 	CSEM	(at least) TUD, SMTX, PROS

<i>Time</i>	Agenda Item	Moderator	Participants
	WP8: FRU Software <ul style="list-style-type: none"> • Software integration (status, issues, outlook) • Integration phase planification 	EXO	(at least) PROS, YMAP, ROSE
	WP8: FRU Communications <ul style="list-style-type: none"> • Implications of WiMAX usage to FRU • Operation of MIMM • VoIP and Video Services • Next steps for FRU-MEOC Communication 	TARC-PL	(at least) III, UNIMORE, PAN
<i>11:15 – 11:30</i>	<i>Coffee Break</i>		
<i>11:30 – 13:00</i>	Technical Parallel Sessions		
	WP8: FRU Hardware (cont.)	CSEM	(at least) TUD, SMTX, PROS
	WP8: FRU Software (cont.)	EXO	(at least) EXO, PROS, YMAP, ROSE
	WP8: FRU Communications (cont.)	TARC-PL	(at least) TARC-PL, UNIMORE
<i>13:00 – 13:05</i>	<i>Quick Break</i>		
<i>13:10 – 14:00</i>	Plenary Session		
<i>13:10 – 13:30</i>	FRU sessions Recap	CSEM, EXO, TARC-PL	All
<i>13:30 – 14:00</i>	Meeting Recap Action Points for forthcoming period	EXO	All

<i>Time</i>	Agenda Item	Moderator	Participants
14:00	<i>End of Meeting</i>		

2. Participants

Partner, Persons		Tue, Feb 7		Wed, Feb 8	Thu, Feb 9	Notes
		WP6 (morning)	Plenary (afternoon)			
EXO	1. George Leoleis	X	X	X	X	
	2. Anastasia Garbi		X	X		
UNIMORE	3. Maurizio Casoni		X	X	X	
	4. Giorgio Calarco		X	X	X	
	5. Alessandro Paganelli		X	X	X	
	6. Daniella Saladino		X	X	X	
CPLAN	7. Maaïke Schaap	X	X	X	X	
	8. Werner Overdijk	X	X	X	X	
PROS	9. Kai Hackbarth	X	X	X	X	
	10. Kaloyan Radev		X	X	X	
IMM	11. Cedric Kervegant		X	X		
	12. Tony Daluz		X	X		
ROSE	13. Julian Sesena	X	X	X	X	
	14. Tonny Velin		X	X	X	
TARC-PL	15. Michal Wodczak					Pending to confirm participation
	16. Marek Tluczek	?	X	X	X	
CSEM	17. Roland Gentch		X	X	X	
SMTX	18. Rita Paradiso		X	X	X	
	19. Laura Caldani		X	X	X	
TUD	20. Niko Joram		X	X	X	
	21. Jens Wegner		X	X	X	
YMAP	22. Fabian Ochs		X	X	X	
PANOU	23. Anastasis Tzoumpas		X	X	X	

	24. Myrto Karabina		X	X	X	
TARC-TW	None					
III	None					
EPLFM	25. Priscilla Pouschat	X	X	X	X	
Total Number of Participants		?	?	?	?	

3. Meeting Minutes

3.1. DAY 1

3.2. DAY 1

3.3. DAY 3

4. TO-DOS

Action Points						
No	WP / Task	Date	Description	Partner/Persons in Charge	Deadline	Status ¹
1.						

¹ Open, Done, Delayed

